

Headteacher's Report to Governors

November 2016

1. Information items

- Management Partnership Meeting: Thursday 8th December at CCC
- Next Board of Governors' Meetings: 18/01/17 and 15/03/17
- LA Health and Safety Audit: 7/11/16
- DAPH Autumn Briefing: 10/11/16
- School Improvement Partner Visits: 12/12/16

10/01/17

27/01/17

10/02/17

2. Current Pupil numbers:

	July 2016	September 2016	November 2016
Year 6	11	4	5
Year 5	4	10	10
Year 4	10	14	14
Year 3	13	4	4
Year 2	5	9	9
Year 1	6	8	9
Reception	8	5	5
	57	54	56

Pupil Premium Plus (PP+)	3
Students who have a Statement of SEN (not an EHCP)	2
Students who have SEN support (incl E3 funding for 2)	8
Students who do not have English as their first language	0
Student who is a traveller	0
Pupil Premium	0
Ever 6	2

Service children

0

3. Attendance

5/09/16 – 21/10/16

The percentage in KS1 overall	96.56
The percentage of authorised absence	3.18
Percentage of unauthorised in KS1	0.26
The percentage in KS2 overall	97.37
The percentage of authorised absence	2.63
The percentage of unauthorised absence	0.00
Overall percentage:	96.97

KS1

2 sts who are PAs (Persistent Absentees who have less than 90% attendance)

KS2

4 sts who are PAs

4. Safeguarding

Safeguarding is now a standing item on the weekly staff meeting agenda. KS and JB have contact details for staff at CCC if needed for an urgent safeguarding matter. A new duty rota has been compiled and is displayed on the staff room door. This shows gate duty before school (8.50 – 9.00) and after school (3.30 – 3.40) and playground duty at break and lunchtime. External doors are locked between 9.00 am and 3.30 pm and everyone is using the front door to gain access to the building, signing the visitors' book which is in the admin office. Staff now sign in and out every day on a sheet in reception.

Newsletters 1, 2, 5, 6 and 7 have provided safeguarding updates to parents and staff.

Our Safeguarding Policy has updated contact information and is published on our website.

Safeguarding Lead: Karen Schulz (Level 3 - will need annual training)

Deputy Safeguarding Lead: Jo Bunker (Level 3 – will need annual training)

Clerk to the Governors needs to check that all governors have DBS clearance, have had safeguarding awareness training and understand their legal responsibilities under the Prevent Duty.

LA Safeguarding Audit has to be submitted by the end of the Autumn Term.

5. PE participation and inclusivity

A register of students is now up to date and logs the activities the students have participated in since September 2016.

6. Premises and Catering

I met Steve Jones, Norse Area Manager, and we inspected the premises. Norse has now deep-cleaned the building and a new cleaner started on 1st November with a daily, weekly, monthly, termly and annual rota of works. Monthly evaluations with Norse to take place from November.

Catering: provision has been discussed to ensure value for money. Parents have completed a questionnaire and the feedback shows a mixed response to the school lunches e.g. KS2 students don't want to eat the meals because the portions are too small and they have to wait too long. We are holding a tasting session on 9th November to encourage take up and then we will meet with Norse Manager to discuss the results of the questionnaires. We will also be introducing new crockery in order to speed up the delivery of the meals to the children and encourage the older children to participate now that it is winter.

Dye test 20th September 2016: report received which appears to confirm that this is not the school's responsibility but that of either the Highways Agency or the Water Board. Report has been shared with the Chair of the Parish Council.

7. After School and Breakfast Clubs

BC numbers

w/c

5/9 = 49

12/9 = 53

19/9 = 58

26/9 = 54

3/10 = 55

10/10 = 52

17/10 = 64

385 sessions @ £3.25 per session. (Fees are now £3.50 per session) Some monies still outstanding.

ASC numbers

w/c

5/9 = 23

12/9 = 28

19/9 = 32

26/9 = 31

3/10 = 24

10/10 = 26

17/10 = 30

194 sessions @ £9.00 per session.

8. School Improvement Partner Visit Feedback from 26/09/16

Brad Murray visited and we discussed what support the LA will offer under the three days for which he has been commissioned. We looked at the current data and I accepted the LA's offer of free Maths and English Continuing Professional Learning (CPL) to support teaching staff. Maths audit will take place with LA Maths Primary Advisor Carolyn Wreghitt on Monday 5th December. She will spend the day working with KS and CO looking specifically at analysing current data and current provision with a real focus on student progress from EYFS to KS2 and any action points will be added to our SIP 2016/2017 as opposed to writing a separate Action Plan. Brad will be working with me to update the SEF based on the unvalidated RAISEonline data and also looking at supporting me with a curriculum audit for our first two meetings. The English Adviser is yet to get in touch regarding a possible date, but this will be focussed on improving writing at KS2.

9. Website

We are continuing to audit the policies and statutory information that is published on the website according to Ofsted updated guidance September 2016. This has taken much longer than I anticipated but we are now compliant with Section 1. It is good practice to publish more than the statutory policies and information on the website (Section 2) and I aim for this to be completed by December 2016. It is also important that all this information is logged correctly by the Clerk to the Governors along with dates of adoption and dates for review. The governors' section of the website is a bit out of date. We need to decide how best we can move forward so that the governors are presented as an effective strategic board on the website.

10. Finance (budget 2016 – 2019)

The 3 year budget forecast and a budget monitor will be emailed out separately on Friday 11th November after my meeting with the CCC Business Manager, Tracey Ward.